

BusinessObjects Web Intelligence (WEBI) 4.3 "Fiori" User Interface Introduction & Primer



VERSION: 1.0 DATE: 7/25/2024

Contents

BI Launchpad Logon and Home	3
Introduction	3
Logging into BI Launchpad	3
Home Screen	
Classic Home Page	3
Fiorified Home Page	4
User Menu	5

Settings	5
User Account	6
Account Preferences	7
Navigating the BI Launchpad	
Home Button	
Navigate Back Button	
Navigating between Open Documents	
Searching	14
Notifications	15
Folders and Viewing Reports	16
Folders	16
Classic View	16
Fiorified View	
Documents and Recycle Bin	20
Documents Tile	20
Recycle Bin Tile	21
Scheduling	22
Scheduling	22
BI Inbox Destination	23
Email Destination	24
File Server Destination	25
Recurrence	26
Business Hours	27
Notifications	
Formats, Prompts, and Delivery Rules	29
Instances	
Instances	
BI Inbox	
BI Inbox	
Editing Reports	
Navigation Map	
Input Controls	
User Prompts	
Available Objects	
Document Structure and Filters	
Query Panel	41

I Launchpad Logon and Home

Introduction

The BI Launchpad has changed significantly in the look and feel as well as adding some new features. The new design is called Fiorified BI Launchpad and this guide will refer to the existing interface as Classic BI Launchpad.

This guide is intended to give a comparison of the Classic BI Launchpad to the new Fiorified BI Launchpad and help existing users familiarize themselves with the new design.

Logging into BI Launchpad

Starting with the logon page you will notice the difference in style from the Classic BI Launchpad, however, the differences are mainly cosmetic. There is an addition of the Contact Administrator link that will open a new email to the BI Admins. Therefore, you can send an email if you have issues directly to the admins.

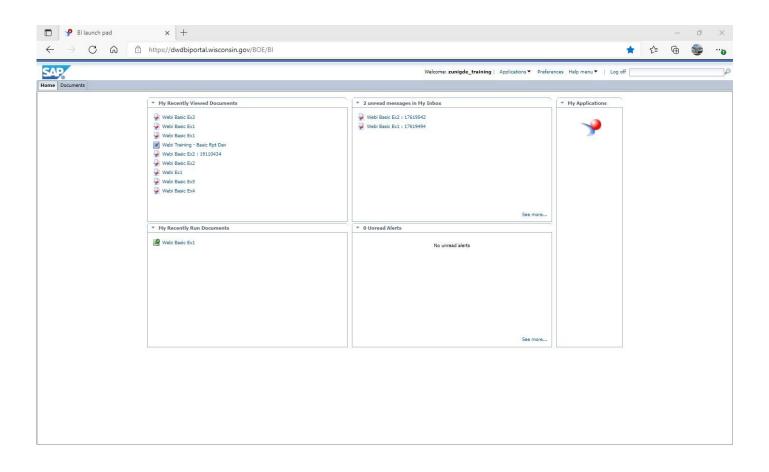
ge		Fiorified Logon Pa
Log	g in to BI Lau	nch Pad
	er Name	
20	sword	
Authe	entication Type:	
Wind	dows AD	~
	Sign in	
	Contact Administr	rator
	system Use Pas Authe Win On On	system Log in to Bl Lau User Name Password Authentication Type: Windows AD Sign in On

Home Screen

The home screen has changed significantly from the Classic BI Launchpad. Most users probably land on the folders section of the BI Launchpad but we will compare the home page here.

Classic Home Page

The classic home page contained Recently Viewed Documents, Unread BI Inbox messages, Recently Run Documents, Unread Alerts, and Applications.



Fiorified Home Page

The new Fiorified Home Page is significantly different. There are Recent Documents, Recently Run Documents, and Applications like the Classic Home Page but there are a number of "tiles" that give access to the Folders, Categories, Documents that the user has access to, the user's BI Inbox, Scheduled instances, and the user's Recycle Bin. Most of these features were present in the classic interface but the new design is meant to simply the navigation.

In the next few sections we will illustrate some of the new features as well as some of the navigational differences.

	SAP BI Launch Pad	× +							- 0 X
\leftarrow	\cdot $ ightarrow$ C G 6	https://dwdbiportal-acc.w	isconsin.gov/BOE/BI					to t≞ te	ò" 😂 🗄
	Welcome: zunigo Home Favorites		We made up Recently Run Appli	dates since you were last here cations	: Click here to find out more.	×	Q C	¶2 0 2 ³	8 ~
	Folders	Categories	Documents	BI Inbox	Instances	Recycle Bin			
	•=	fin and the second seco	۵		:6:	Ū			
	Favorites								
	No favorites are availab	ole at the moment. Mark an	object as favorite and acc	ess it from here.					
	Recent Documents								
	No items are available a	at the moment. You will see	e the recently viewed docu	ments here.					
	Recently Run								
		available. You will see the r	ecently run documents he	re.					
	Applications								
	Web Intelligence								
	-								

User Menu

The user menu is in the upper-right of the page and contains user settings, Edit Home Page, the about and online help, and the log out button.

Settings

The user preferences are now under the user icon Settings. It is broken into sections for basic User Account settings, Account Preferences, Application Preferences, and Appearance.

SAP BI Launch Pad	× +								ð	×
C G C	https://dwdbiportal-acc.w	isconsin.gov/BOE/BI					to 1	<u>}</u> ⊕	-	0
Welcome: zunigd		Recently Run Applic	BI Launch P	ad 🗸		Q C	Ø 0	g. zunigde	& ∼ _training	
Folders	Documents	Recycle Bin	Instances	Categories	BI Inbox			Settings Edit Hon About	ne Page	
•=	٦	Ŵ	:::	ria.			0	Help		
Favorites							U	Log out		
No favorites are availab Recent Documents	le at the moment. Mark an	object as favorite and acc	ess it from here.							
Train1 Feb 3, 2022 8:56 PM Web Intelligence	Webi Basic Ex2 Feb 3, 2022 8:56 PM	Webi Basic Ex1 Feb 2, 2022 8:43 PM	Webi Basic Ex5 Feb 3, 2022 8:56 PM	Webi Basic Ex5 Feb 2, 2022 8:43 PM	Webi Training - Basic Rpt Dev Feb 2, 2022 8:43 PM	Webi Basic Ex2 Feb 2, 2022 8:43 PM Web I				
			View All Recent Documents							
Recently Run										
Webi Basic Ex2 Mar 18: 2022 3:01 PM の 賞 篇 篇 @ @	Webi Basic Ex2 Mar 18, 2022 2:01 PM	Webi Basic Ex2 Mar 18: 2022 1:01 PM	Webi Basic Ex2 Mar 18, 2022 12:01 PM	Webi Basic Ex2 Mar 18 2022 11:01 AM	Webi Basic Ex2 Mar 18, 2022 10:01 AM	Webi Basic Ex2	٨	¢≫ <i>₫</i> ≯	3:46 PM	Þ

User Account

This contains basic user information and database credentials.

	secEnterprise:zunigde_train	ning secEnterprise
	Alias	Authentication Type
Fiori 3.0	Description: Password Last Chan	Mar 30, 2021 1:16 PM
Application Preferences Edit Application Preferences	Full Name: Email:	zunigde_training
Account Preferences Edit Account Preferences	Account Name:	zunigde_training
Sunigde_training		vatabase Credentials
User Account	User Account	

Account Preferences

Here you can set page preferences like the home landing page, what columns to display in the folders area, and how to view documents. You can also choose to use the default settings.

Settings		
S User Account zunigde_training	Account Preferences Page Preferences Page Customization Locale and Time Zone	
Account Preferences Edit Account Preferences		
Application Preferences Edit Application Preferences	Use Administrator Provided Settings	
Appearance	Landing Page Preferences	
Fiori 3.0	Your selection is also updated in Page Customization.	
	Select Home Page:	
	You will land on Home group.	
	Column Preferences	
	Select the columns to display: 7 Items \checkmark	
	View the document:	
	Within Fiorified BI Launchpad	
	In a new browser tab	
	Save Ca	ancel

The page customization menu allows you to hide or show tabs and tile that are on the home page.

Settings					
User Account zunigde_training	Account Pref	Page Customization	Locale and Time Zone		
Account Preferences Edit Account Preferences					
	Tabs to display	V Home			
Appearance Fiori 3.0		 Favorites Recent Document 	its		
		 Recently Run Applications 			
	Tiles to display				
	nes to display	 All documents Categories 			
		 Schedule Recycle Bin 			
		✓ Inbox			
		✓ Folders			
				Save	Cancel

Application Preferences

Here is where you can change some basic settings for WebI. The other applications are not used in our environment.

Settings	
User Account zunigde_training	Application Preferences
Account Preferences Edit Account Preferences	Web Intelligence Crystal Reports Analysis edition for OLAP
C Application Preferences Edit Application Preferences	When viewing a document:
Appearance Fiori 3.0	 Use my preferred viewing locale to format the data Ose my preferred viewing locale to format the data
	Measurement unit: Centimeters Inches
	Drill options: Synchronize drill on report blocks Select a priority for saving to MS Excel:
	 Prioritize the formatting of documents Prioritize easy data processing in Excel
	Select your preferred document orientation:
	 Default (Administrator settings) Left to Right
	Save Cancel

Appearance

Lastly, you change the theme of the BI Launchpad to suit your preferences. The default is the SAP Belize theme but there are other themes like dark themes that some prefer.

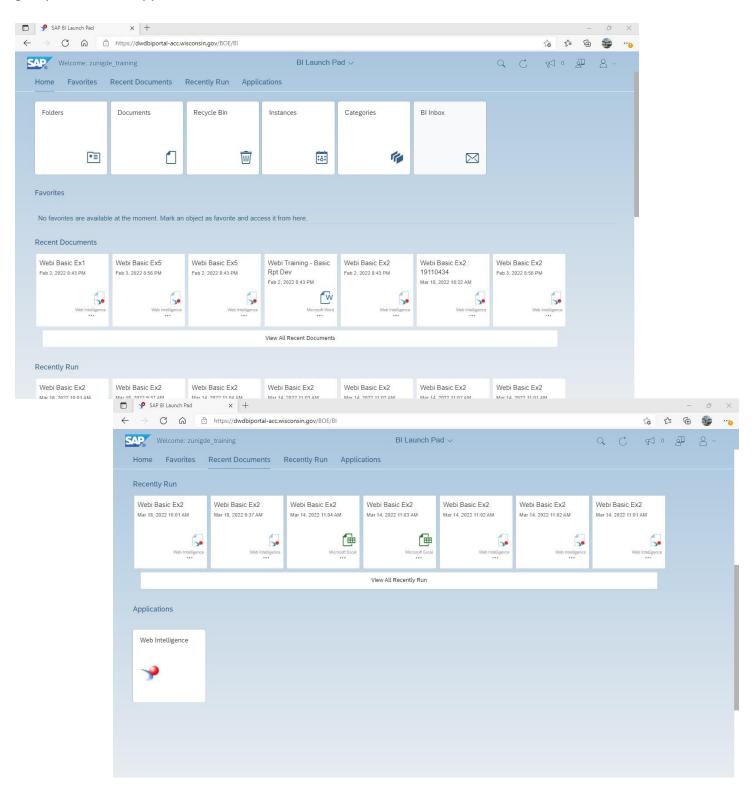
Settings	
User Account zunigde_training	Appearance
Account Preferences Edit Account Preferences	
ξ	Fiori Theme SAP Belize 🗸
Appearance Fiori 3.0	
	Save Cancel

SAP Quartz Dark Theme

SAP BI Launch Pad	× +							-	0	
\rightarrow C G \odot	https://dwdbiportal-acc.wi	sconsin.gov/BOE/BI					to t	⊨ @	-	2
Welcome: zunigd	le_training		BI Launch P	ad \sim				ም		
Home Favorites	Recent Documents	Recently Run Applic	ations							
Folders	Documents	Recycle Bin	Instances	Categories	BI Inbox					
P ≡	ก	Ŵ		14	\bowtie					
Favorites										
No favorites are availat	ole at the moment. Mark ar	n object as favorite and ac	cess it from here.							
Recent Documents										
Train1	Webi Basic Ex2	Webi Basic Ex1	Webi Basic Ex5	Webi Basic Ex5	Webi Training - Basic	Webi Basic Ex2				
Feb 3, 2022 8:56 PM	Feb 3, 2022 8:56 PM	Feb 2, 2022 8:43 PM	Feb 3, 2022 8:56 PM	Feb 2, 2022 8:43 PM	Rpt Dev Feb 2, 2022 8:43 PM	Feb 2, 2022 8:43 PM				
5	5	5	5	5			5			
Web Intelligence	Web Intelligence	Web Intelligence	Web Intelligence	Web Intelligence	Microsoft Word	Web I	ntelligence			
			View All Recent Documents		9		T.			
Recently Run										
Webi Basic Ex2	Webi Basic Ex2	Webi Basic Ex2	Webi Basic Ex2	Webi Basic Ex2	Webi Basic Ex2	Webi Basic Ex2				
Mar 18, 2022 3:01 PM	Mar 18, 2022 2:01 PM	Mar 18, 2022 1:01 PM	Mar 18, 2022 12:01 PM	Mar 18, 2022 11:01 AM	Mar 18, 2022 10:01 AM	Mar 18, 2022 9:37 AM	4			

Navigating the BI Launchpad

From the BI Launchpad home you can navigate in a number of ways. You can click on one of the tiles to jump to a section of the BI environment like Folders, Recycle bin, Instances, etc. You also have access to view documents you mark as favorites and navigate to recently viewed and run documents. Scrolling down will also give you access to applications such as WebI.



Once you have clicked on a tile like Folders in order to get back to the Home page you have a couple of options.

Home Button

You can click the Home icon at the top of the page to go back to the Home page from wherever you are in the BI Launchpad.

- → C ŵ fit	ttps://dwdbiportal-acc.wisconsin.gov/BOE/BI							to ·	ĉ= 🕀 🍕	
< 🝙 👥 Welcome	e: zunigde_training	Fol	ders 🗸				C	2 10	a n 8	
Home				Selected F	older					
🖬 Personal Folders	Personal Folders /							c ·	+	
My Subscribed Alerts										
🖹 Public Folders										
	Title	.≜ Favorites .≞	Туре	Last Run	Instances	Description	Created By	Last Updat	Created On	
	□ 🔳 ~WebIntelligence		Folder				zunigde_tr	Feb 3, 202	Feb 3, 202	•
	New Folder		Folder				zunigde_tr	Feb 3, 202	Feb 3, 202	
	🔲 🖕 Train1		Web Intelli		0		zunigde_tr	Feb 3, 202	Feb 3, 202	
	Training		Folder				zunigde_tr	Feb 3, 202	Feb 3, 202	
	U G Webi Basic Ex2		Web Intelli	Mar 18, 20	7		zunigde_tr	Feb 3, 202	Feb 3, 202	
	🔲 🔳 Webi Training		Folder				zunigde_tr	Feb 3, 202	Feb 3, 202	•

Navigate Back Button

You can click the < icon at the top of the page to go back to the previous page you visited. From any of the main tiles it will bring you back to the Home page.

	× + s://dwdbiportal-acc.wisconsin.gov/BOE/BI							۲ <u>ه</u> -	- : 2 @ 3	
K 🏠 Kelcome: :	zunigde_training	Fo	lders ~				C	X 77 0	2 2	~
Navigate Back ders				Selected F	older					
F Personal Folders	Personal Folders /							C	+ 📖	
🖭 My Subscribed Alerts										
E Public Folders										
	Title	.≜ Favorites .≜	Туре	Last Run	Instances	Description	Created By	Last Updat	Created On	
	-WebIntelligence		Folder				zunigde_tr	Feb 3, 202	Feb 3, 202	
	New Folder		Folder				zunigde_tr	Feb 3, 202	Feb 3, 202	
	Train1		Web Intelli		0		zunigde_tr		Feb 3, 202	• •
	Training		Folder				zunigde_tr	Feb 3, 202		000
	U Sebi Basic Ex2		Web Intelli	Mar 18, 20	7		zunigde_tr		Feb 3, 202	000
	U E Webi Training		Folder				zunigde_tr	Feb 3, 202	Feb 3, 202	000

Navigating between Open Documents

Wherever you are in the BI Launchpad you can view, navigate to, and close currently open documents. Click on the dropdown on the center top of the screen. The label will change based on where you are within the BI Launchpad but this will always show the currently opened documents. To navigate to an open document click on the title. You can close open document as well by clicking the X next to the name of the document you wish to close. Once a document is open is remains open until you close it from this dropdown.

← C ∩ https://dwdbiportal-acc.wisconsin.gov/BOE/BI Welcome: zunigde_training BI Launch Pad ∨ Q C rd 0 2 Home Favorites Recent Documents Recently Run Appl Currently Open Docum	€ •• } ~ {
	3 ~
Home Eavorites Percent Documents Percently Dun Appl Currently Open Docum	
Home Favorices Receive bocarrents Receively Rain Appl	
Train1 🛞 >	
Folders Documents Recycle Bin Webi Basic Ex2 O BI Inbox	
Favorites	
1 8401105	
No favorites are available at the moment. Mark an object as favorite and access it from here.	
Recent Documents	
Train1 Webi Basic Ex2 Webi Basic Ex1 Webi Basic Ex5 Webi Basic Ex5 Webi Training - Basic Webi Basic Ex2	
Feb 3, 2022 8:56 PM Feb 3, 2022 8:56 PM Feb 2, 2022 8:43 PM Feb 3, 2022 8:56 PM Feb 2, 2022 8:43 PM Rpt Dev Feb 2, 2022 8:43 PM Feb 3, 2022 8:56 PM Feb 3, 2022 8:56 PM Feb 2, 2022 8:43 PM	
Web Intelligence Web In	
View All Recent Documents	
Recently Run	
Webi Basic Ex2 Mar 18: 2022 10:01 AM Mar 14: 2022 11:02 AM	

Searching

The search function is accessed by clicking the eyeglass icon on the upper right of the BI Launchpad. Once you click on the eyeglass you will get a text box where you enter the text to search.

SAP BI Launch Pad	× +						_	0	×
\leftarrow \rightarrow C Q	https://dwdbiportal-acc.wi	sconsin.gov/BOE/BI				20	ć≡ @	-	0
Welcome: zunigd	e_training		BI Launch P	ad \sim	Search	Q C R	2 2	8~	
Home Favorites	Recent Documents	Recently Run Applic	ations						
Folders	Documents	Recycle Bin	Instances	Categories	BI Inbox				
•=	۵	Ū	:::	1					
Favorites									
No favorites are availabl Recent Documents	e at the moment. Mark an	object as favorite and acco	ess it from here.						
Train1 Feb 3, 2022 8:56 PM	Webi Basic Ex2 Feb 3, 2022 8:56 PM	Webi Basic Ex1 Feb 2, 2022 8:43 PM	Webi Basic Ex5 Feb 3, 2022 8:56 PM	Webi Basic Ex5 Feb 2, 2022 8:43 PM	Webi Training - Basic Rpt Dev Feb 2, 2022 8:43 PM	Webi Basic Ex2 Feb 2, 2022 8:43 PM			
Web Intelligence	Web Intelligence	Web Intelligence	Web Intelligence	Web Intelligence	Microsoft Word	Web Intelligence			
			View All Recent Documents						
Recently Run									
Webi Basic Ex2 Mar 18: 2022 10:01 AM	Webi Basic Ex2 Mar 18, 2022 9:37 AM	Webi Basic Ex2 Mar 14 2022 11:04 AM	Webi Basic Ex2 Mar 14: 2022 11:03 AM	Webi Basic Ex2 Mar 14, 2022 11:02 AM	Webi Basic Ex2 Mar 14, 2022 11:02 AM	Webi Basic Ex2 Mar 14, 2022 11:01 AM			

Once you get the search results you can further filter the results by editing the dropdown lists for Fields, Type, Location, and Refresh Time. From the results you can also open the document as well as perform all the actions you have permissions to via the ellipsis.

< 🏠 🗛	Welcome: zunigde_training		BI Launch Pad ~	Webi	8 Q	R	0 2	1 8
Fields All earch Results (6		Location	Refresh Time					Hide F
• Webi Basic E Show Details	Ex7							
Webi Basic E	Ex2							
Show Details								
W Webi Trainin	g - Basic Rpt Dev nt for basic Webi report developmen	t training with images and exerci	ses based of the E-Fashion universe. Show Details					
W Webi Trainin	nt for basic Webi report developmen	t training with images and exerci	ses based of the E-Fashion universe. Show Details					
Webi Trainin, Training docume Webi Basic E Show Details	nt for basic Webi report developmen	t training with images and exerci	ses based of the E-Fashion universe. Show Details					
Webi Trainin, Training docume Webi Basic E Show Details	nt for basic Webi report developmen	t training with images and exerci	ses based of the E-Fashion universe. Show Details					

Notifications

Notifications sent within the system will appear in the upper-right of the BI Launchpad. You can access any active notifications via the bullhorn icon.

■ P SPELano hd x +			- 0
C Q Q https://dwdbiportal-acc.wisconsin.gov/90E/	8		666.
K 🕼 🏧 Welcome sunigde_training	Bi Launch Pad ~	Webi Q	9 4 8 8-
Fields Type Location All V All Documents V Search Results (64) V V V	Refresh Time	-	Hide Pillers
Webi Basic Ex7 Show Details			***
Webi Basic Ex2 thow Details			***
Webi Training - Basic Rpt Dev Training document for basic Webi report development training with images	and exercises based of the E-Fashion universe. Show Details		
Webi Basic Ex8			++4
Webi Basic Ex4 Show Details			***
Webi Basic Ex2 Show Details			
W using_bl_launch_pad This document describes how to navigate in the BI Launchyad and use We	bi reports. Show Details		***

Folders and Viewing Reports

Folders

Classic View

From the Classic Home Page, you navigate to the folders by clicking on the Documents tab.

cumants		Welcome: zunigde_training Applications Prefe	rences Help menu ♥ Lo	g off		
	* My Recently Viewed Documents	* 2 unread messages in My Inbox	* My Applications		 	
To get to the list of all documents click on this tab	Webl Basic Ex3 Webl Basic Ex1 Webl Basic Ex1 Webl Basic Ex1 Webl Basic Ex1 Webl Basic Ex2 Webl Basic Ex3 Webl Basic Ex4 Webl Basic Ex4 Webl Basic Ex4 Webl Basic Ex4 Webl Basic Ex4	₩ Webi Basic Et.2 : 175:19542 Webi Basic Et.1 : 175:19545 Sas more	Ŷ			
	* My Recently Run Documents	▼ 0 Unread Alerts	2			
	🖉 Webi Baair, Ext	No unread alerts				

$\leftarrow \rightarrow$ C \bigcirc) nttps://awdo	piportal.wisconsin.gov/BOE/BI			🖈 🕼 🖗 🍣
Home Documents			Welcome: zunig i	de_training Applications▼ Preferences Help menu	▼ Log off
View - New - Organize - Send -	More Actions + D	Details			🖉 🔣 4 🚺 of 1
My Documents		Title 🔺	Туре	Last Run	Instances
Folders		Work	Folder		
Public Folders		using_bi_launch_pad	Microsoft Word		
💴 Data Federation			Text		
🖻 🞯 Training		WebI Analyst Training WebEx Link	Microsoft Excel		
L. 💼 Work		Webi Basic Ex1	Web Intelligence		0
🕀 💼 Visual Difference		Webi Basic Ex2	Web Intelligence		0
	-		Web Intelligence		0
	9		Web Intelligence		0
	-		Web Intelligence	Jul 30, 2020 3:51 PM	1
	9		Web Intelligence		0
	-		Web Intelligence		0
	9		Web Intelligence		0
	147	Webi Training - Basic Rpt Dev	Microsoft Word		
Recycle Bin Search					

Fiorified View

In the new Fiorified environment, simply click on the Folders tile. This will give the list of both Personal and Public folders. From here the navigation is very similar to the classic design. You can also toggle between list and tile views.

🕻 🗥 🏧 Welcome: zui	nigde_training		Fo	lders ~				(· & 2	3 ~		
Folders					Selected	Folder							
Personal Folders	Put	lic Folders / Training /							С	+ … 📰			
My Subscribed Alerts	U	•											
Public Folders	Title	A	Favorites 🛎	Туре	Last Run	Instances	Description	Created By	Last Updat	Created On			
	Work			Folder				Administrator	Feb 2, 202	Jan 25, 20			
 Data Federation 	using_bi_	launch_pad		Microsoft		0	This docu	Administrator	Feb 2, 202	Feb 2, 202	000		
🖻 Training	U 🗄 WebEx_II	structions		Text		0		zunigdcvlw	Feb 2, 202	Feb 2, 202			
🗉 Visual Difference	🗌 🖆 Webl Ana	lyst Training WebEx Link		Microsoft E		0		funckkxqdd	Feb 2, 202	Feb 2, 202			
0004-045 280300388888888888888888888888888888888	🗌 🎧 Webi Bas	ic Ex1		Web Intelli		0		Administrator	Feb 2, 202	Feb 2, 202			
	🗌 🕠 Webi Bas	ic Ex2		Web Intelli		0		Administrator	Feb 2, 202	Feb 2, 202			
	🗌 🕠 Webi Bas	ic Ex3		Web Intelli		0		Administrator	Feb 2, 202	Feb 2, 202			
	🔲 🕠 Webi Bas	ic Ex4		Web Intelli		0		Administrator	Feb 2, 202	Feb 2, 202			
	🗌 🦕 Webi Bas	ic Ex5		Web Intelli		0		Administrator	Feb 2, 202	Feb 2, 202	000		
	🗌 🕠 Webi Bas	ic Ex6		Web Intelli		0		Administrator	Feb 2, 202	Feb 2, 202			
	🔲 🕠 Webi Bas	ic Ex7		Web Intelli		0		Administrator	Feb 2, 202	Feb 2, 202	•••		
	🔲 🧊 Webi Bas	c Ex8		Web Intelli		0		Administrator	Feb 2, 202	Feb 2, 202	000		
	🗌 🖆 Webi Trai	ning - Basic Rpt Dev		Microsoft		0	Training do	Administrator	Feb 2, 202	Feb 2, 202	000		
E SAP BI		+	gov/BOE/BI								£∂	£=	
					Fold	ers 🗸				0		1000	
	Welcome: zur Folders	ligde_training			Foide	#IS \/	Coloriand Cold			Q	R	0	-od
							Selected Fold	er					
> a* Personal Fe	Public	Folders / Trainin	g /							C	+		
[*=] My Subscri	bed Alerts												
 My Subscri Public Fold 		Work	using	_bi_launch_p	ad We	bEx_Instruction	ns Web	Analyst Train	ning Web	oi Basic Ex1			

> 🔄 Visual Difference

Webi Basic Ex2

Feb 2, 2022 8:43 PM

Webi Basic Ex7

Feb 2, 2022 8:43 PM

5.

5.

When opening a WebI document for viewing the interface is simplified & **the report tabs are now at the top.**

Webi Basic Ex3

Feb 2, 2022 8:43 PM

Webi Basic Ex8

Feb 2, 2022 8:43 PM

5.

5.

Webi Basic Ex4

Feb 2, 2022 8:43 PM

Webi Training - Basic Rpt Dev Feb 2, 2022 8:43 PM

5.

elligence

w

Webi Basic Ex5

Feb 2, 2022 8:43 PM

5.

Webi Basic Ex6

Feb 2, 2022 8:43 PM

5.

o X

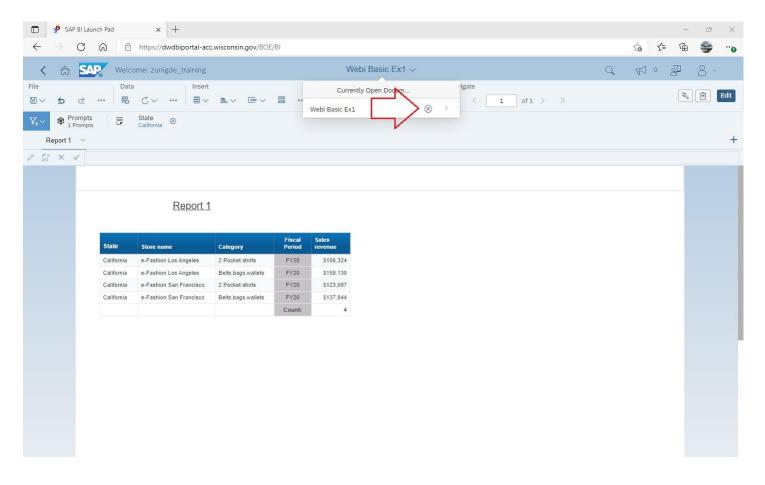
1

P Bl launch pad X	+										-	ð	
ightarrow $ ightarrow$ $ ightarrow$ $ ightarrow$ https://	/dwdbiportal.wiscon	sin.gov/BOE/BI							*	£≡	Ē	-	
2					Welco	ome: zunigde_training Appli	cations 🔻 Prefe	ences Help menu 🔻	Log off				
Documents Webi Basic Ex1 🖉 🕫 🖸													
intelligence 🔹 🗋 🧭 🔛 🔹 🕅 🛔	9 4 3•	🛛 🔹 🔣 Track 🔹 🐺 Drill 🤹	🕶 🏹 Filter Bar 🏢 F	reeze 🔻 🖷 O	utline					F	Reading	Design •	•
Navigation Map * «		Report 1											
	State	Store name	Category	Fiscal Period	Sales revenue								
	California	e-Fashion Los Angeles	Jackets	FY04	\$20,493								
	California	e-Fashion Los Angeles	Jackets	FY05	\$24,909								
	California	e-Fashion Los Angeles	Jeans	FY04	\$8,037								
	California	e-Fashion Los Angeles	Jeans	FY05	\$14,011								
	California	e-Fashion Los Angeles	Jeans	FY06	\$9,781								
	California	e-Fashion Los Angeles	Pants	FY04	\$1,906								
	California	e-Fashion Los Angeles	Pants	FY05	\$3,834								
	California	e-Fashion Los Angeles	Pants	FY06	\$291								
	California	e-Fashion Los Angeles	Shirts	FY04	\$1,632								
	California	e-Fashion Los Angeles	Shirts	FY05	\$2,191								
	California	e-Fashion Los Angeles	Shirts	FY06	\$2,167								
	California	e-Fashion San Francisco	Jackets	FY04	\$182								
	California	e-Fashion San Francisco	Jackets	FY05	\$6,769								
	California	e-Fashion San Francisco	Jeans	FY04	\$4,944								
	California	e-Fashion San Francisco	Jeans	FY05	\$9,085								
	California	e-Fashion San Francisco	Jeans	FY06	\$7,954								
	California	e-Fashion San Francisco	Pants	FY04	\$502							_	
	California	e-Fashion San Francisco	Pants	FY05	\$2,440							4	1
				E1/00									

There is a hidden report navigation bar below that you may need to hover over the bottom of the report to see. You can navigate between pages, zoom, show print layout, fit it to width, or fit to page.

S4P Bi Laun	ch Pad	× +														-	0	
C	6	https://dwdbiportal-acc.w	isconsin.gov/100)E/81										50	Ú	6	-	È.
< @ 54	Welco	me: zunigde_training			y	bi Basic Ex1	10						Q.	40	Ú Ú	₽	8	
	Data	Analyze														115241		
lv b d	C	V															8	0
		-																
Report 1																		
A CONTRACTOR OF																		
		Provide A.																
		Report 1																
	-				-													
	State	Shore name	Calegory	Fiecel Period	Laice revenue													
	California	a-Fashian Los Angeles	Jackets	P104	\$20,400													
	Cathornia	e-Fashion Los Angeles	Jackets	F115	\$24,909													
	California	e-Fashion Los Angeles	Jeans	PY04	38,037													
	California	e-Fashion Los Angeles	Jeans	FIRS	\$14,011													
	California	e-Fashiot Los Argeles	Jeans	FY16	\$9,781													
	California	e-Fashion Los Angeles	Parts	F1114	\$1,906													
	Catfornia	e-Fashion Los Angeles	Parts	9125	\$3,834													
	California	e-Fashion Los Angeles	Parts	PY26	\$291													
	Catfornia	e-Fashion Los Angeles	Shini	9194	\$1,632													
	Cantomia	e-Fashion Los Angeles	Shete	PV05	\$2,191													
	Cathornia	s-Fashion Los Angeles	State	P106	\$2,167													
	Contract of the	e-Fashion San Franceco	Jackets	PYDA	\$182													
	Cathornia		Jackets	P1155	56,799													
	Catifornia	e-Fashion San Francisco	approved.															
		e-Fashion San Francisco e-Fashion San Francisco	Jeans	PY24	\$4,544													
	Catifornia			PY34 PY35	\$4,344 39,065						1	37						
	California California	e-Fashion San Francisco	Jeans	P115	39,065			40 (A	111-		1	8						
	Catifornia Catifornia Catifornia	e-Fashion San Francisco e-Fashion San Francisco	Jeans Jeans		1	ofi+ >	ж (a, 8		2	<	Ĺ						

Closing a report in the new Fiorified BI Launchpad is now controlled by the menu at the top of the BI Launchpad page. This lists all currently open documents. To close a particular report click the X button next to the report you want to close. Navigating back to home page does not close a report.



Documents and Recycle Bin

Documents Tile

The Documents tile takes you to a list of documents that you have access to. Depending on your access this list may be extensive and the folder path is not evident so if you have the same report name in multiple folders you have to click on the ellipsis and view the details. The details also have a link that you can copy and share which takes the user directly to the report.

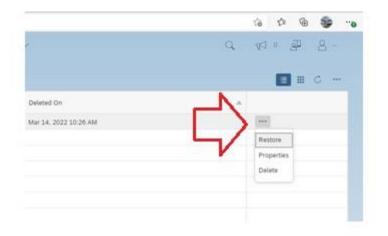
	🚓 👥 Welcome: zunigde_tr	raining		Doc	uments ~			Q	₩ 0	all	8			
	ocuments (28)							~		<u>م</u>				
		Favorites	Turne	Loot Rup	Instances	Description	Created Ry	Lost Undated						
]	Title	Favorites	Туре	Last Run	Instances	Description	Created By	Last Updated	Created On					
	Webi Basic Ex5		Web Intelligence		0		zunigde_training	Feb 3, 2022 8:5	Feb 3, 2022	10:	000			
	First Document		Web Intelligence		0		zunigde_training	Feb 3, 2022 8:5	Fe View					
	Webi Basic Ex2		Web Intelligence	Mar 14, 2022 1	5		zunigde_training	Feb 3, 2022 8:5	Fe Properties	s				
	Train1		Web Intelligence		0		zunigde_training	Feb 3, 2022 8:5	Fe Modify					
	Webi Ex1		Web Intelligence		0		zunigde_training	Feb 3, 2022 10:	Fe Schedule					
	Webi Basic Ex7		Web Intelligence		0		Administrator Administrator	Feb 2, 2022 8:4 Feb 2, 2022 8:4	Fe Mobile Pr	operties				
			Web Intelligence		0			Feb 2, 2022 8:4 Feb 2, 2022 8:4	Fe History Fe Categorie					
			Web Intelligence Microsoft Excel		0		Administrator funckkxqdd	Feb 2, 2022 8:4 Feb 2, 2022 8:4	Fe Mark As F					
	២ Webl Analyst Training WebEx Li		Web Intelligence		0		Administrator	Feb 2, 2022 8:4	Fe Details	avonte				
	Webi Basic Ex4		Web Intelligence		0		Administrator	Feb 2, 2022 8:4	Fe Send To		>			
	WebEx_Instructions		Text	_				5 1 0 0000 0 4	- Delete					
	Webi Basic Ex8		Web Intelligence				Details				000			
	Webi Basic Ex2		Web Intelligence											
	wing bi launch pad		Microsoft Word		File Name : Webi Basic Ex5									
	Webi Basic Ex6		Web Intelligence		Description	None				8				
	Webi Basic Ex6		Web Intelligence		Description	, None				3				
	Webi Basic Ex8		Web Intelligence		Keywords	: None				3				
	Webi Basic Ex5		Web Intelligence		Categories	None				8				
	딫 zTest-SV		Web Intelligence		Categories	. None				8	000			
				Add	litional Det	ails								
					Type	: Web In	telligence							
					Owner	zunigde	e_training							
					Created On	: Feb 3,	2022 10:04 AN	1						
				1	ast Modified	: Feb 3,	2022 8:56 PM							
					Last Run	: N/A								
					ID	472715	5							
					CUID	: AZJtB4	n0xHVLrNNbjA	ARnQul						
					Locale	en_US								
					Folder Path	: My Fol	ders/Webi Trair	ning/						
				Do	ocument Link	acc.wis oc/ope	dwdbiportal- consin.gov/BO nDocument.jsp e=CUID&iDocII	?	20 C					

Recycle Bin Tile

The recycle bin is now available to each user from the home page. This lists all the objects that the user has deleted. It works similar to Windows recycle bin in that you can restore or permanently delete objects. The recycle bin was available in previous versions but only accessible by administrators. The recycle bin like the folder listing is available in list and time modes.

							Ō	
\leftarrow	$ ightarrow$ C $\ \ \textcircled{O}$ https://dwdbiportal-acc.wisconsin.gov/BOE/BI				₹ <u>`</u>	Ē	-	0
<	Welcome: zunigde_training	Recycle Bin	~	Q	1 0	ä	8~	
Rec	ycle Bin (1)						c	12
	Title	Туре	Deleted On	A				
	do_not_use_461153_Webi Basic Ex1_0 - 570153	Web Intelligence	Mar 14, 2022 10:26 AM		000			
								_

By clicking the ellipsis on an object you get the options to **Restore**, view **Properties**, or permanently **Delete** the object.



Scheduling

Scheduling

The new Fiorified BI Launchpad has implemented a few new features in the scheduling area, some were only previously available in the CMC and some are new like scheduling to multiple destinations within 1 schedule.

You create a schedule the same way in the new environment as you did in the past but the interface is completely different.

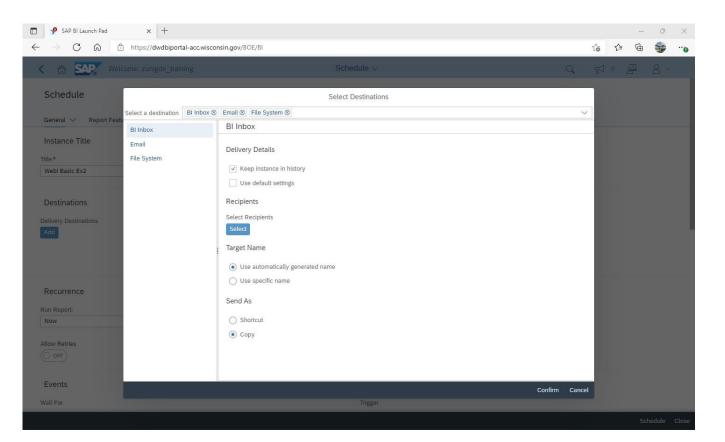
SAP BI Launch Pad × +		- ō ×
\leftarrow \rightarrow C \textcircled{a} https://dwdbiportal-acc.wisconsin.gov/BOE/BI		tà tà 🗟 🏐 😘
< 🏠 Welcome: zunigde_training	Schedule ~	Q, 171 ° 2 ⁴ 8 ~
Schedule		
General ∨ Report Features ∨		
Instance Title		
Title*		
Webi Basic Ex2		
Destinations		
Delivery Destinations	Selected Delivery Destinations	
Add	Default Enterprise Location	
Recurrence		
Run Report:		
Now		
Allow Retries		
OFF		
Events		
Wait For	Trigger	
	C	C
		Schedule Close

By clicking on the Add button you are now able to select one or more destinations. This will add the destination type to the schedule. Remember to remove the Default Enterprise Location. The BI Inbox options are the same as the previous version. With each destination you can choose to keep the instance in history. Unselecting this will not save each instance and will save space on the system.

	Select Destinations	
Select a destination		~
	Default Enterprise Location	
	Bl inbox	
	Email	
	FTP Server	
	File System	
	SFTP Server	

BI Inbox Destination

Once you have selected the destinations they will be listed in this dialog and you can access the settings from the left panel. If you selected multiple destinations you will see all the destination types and can navigate between them to set individual properties.



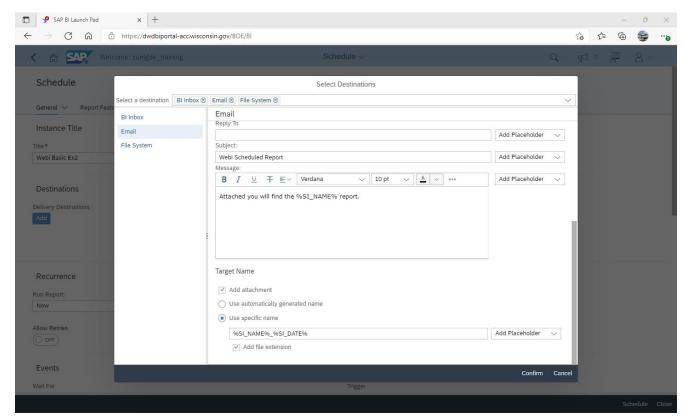
	+				-		×
\leftarrow \rightarrow C \textcircled{o} https://d	wdbiportal-acc.wisconsin.gov/BOE/BI			ť	° € €	-	0
K 🍙 👥 Welcome: zunig				Q, s	K · A		
Schedule		Select Destinations					
	stination RI Inhox ® Fmail ® File Sv	stem 🛞		~			
General V Report Featu BI Inbox		Enterprise Recipients					
Instance Title Email	zunigde_train			⊗ Q			
Title* File Syste	Available Recipients						
Webi Basic Ex2	Title	Full Name	Include				
		zunigde_training					
Destinations							
Delivery Destinations							
Add							
Recurrence							
Run Report:							
Now							
Allow Retries	 Selected Items(1) 						
	zunigde_training ⊗			8			
Events				OK Cancel			
Wait For		Trigger					
					s	chedule	Close

Email Destination

Below are the settings for email destinations. It is very similar to the classic BI Launchpad settings, however, there is a new field Reply To that has been added. The Reply To is the email address you want any replies to go

to. So if someone were to reply to the email generated by the schedule it would send the reply to whom you designate.

■ SAP BI Launch Pad x +					-	Ō	\times
\leftarrow \rightarrow C $\widehat{\mbox{ (c) https://dwdbipd}}$	https://dwdbiportal-acc.wisconsin.gov/BOE/BI						
K 🚓 🗛 Welcome: zunigde_tra			Q,		an B		
Schedule	Select Destinations						
Select a destination General V Report Featu	BI Inbox 🛞 Email 🛞 File System 🛞		~				
BI Inbox	Email						
Instance Title Email							
Title * File System	Delivery Details		- 1				
Webi Basic Ex2	✓ Keep instance in history						
	Use default settings		- 1				
Destinations	System Details		- 1				
Destinations			- 1				
Delivery Destinations	From: dennis.zuniga@dwd.wisconsin.gov	Add Placeholder	~				
Add	To:	Add I tacenotder					
	dennis.zuniga@dwd.wisconsin.gov	Email Address	$\overline{}$				
	Cc:						
		Add Placeholder	\sim				
Recurrence	Bcc:						
	Reply To	Add Placeholder	\sim				
Run Report:	керу ю	Add Placeholder	\sim				
	Subject:						
Allow Retries	Webi Scheduled Report	Add Placeholder	\sim				
(O OFF)	Message:	1					
	$ \begin{array}{c c c c c c c c c c c c c c c c c c c $	Add Placeholder	\sim				
Events							
		Confirm	Cancel				
Wait For	Trigger						
							Close



File Server Destination

SAP BI Launch Pad × +				_	ð	×
\leftarrow \rightarrow C \textcircled{a} https://dwdbiportal-a	c.wisconsin.gov/BOE/BI	tî	õ	£= @=	-	0
K 🔝 SAP Welcome: zunigde_training	Schedule ~ Q	2 5		n An	8 -	
Schedule	Select Destinations					
	Inbox 🛞 Email 🛞 File System 🛞	~				
General V Report Featu Bl Inbox	File System					
Instance Title Email	Delivery Details					
Title* File System Webi Basic Ex2	Keep instance in history					
	Use default settings					
Destinations	System Details					
Delivery Destinations	User Name:					
Add	Password:					
	ressword.					
	Directory:					
	//dwdcfs1/vol1/					
Recurrence	Target Name					
Run Report:	Use automatically generated name					
Now	Use specific name					
Allow Retries	%SI_NAME%_%SI_STARTTIME% Add Placeholder	~				
(O OFF)	✓ Add file extension					
and the second second						
Events	Confirm C	Cancel				
Wait For						
				S	:hedule	Close

Recurrence

Under the Recurrence section, there is an option now for retries which was only available in the CMC in the previous version. There is also a new type of recurrence called Business Hours.

□ SAP BI Launch Pad × +		- ð ×
\leftarrow \rightarrow C \bigcirc https://dwdbiportal-acc.wisconsin.gov/BOE	/BI	ta te 🖻 Sy
< rac Welcome: zunigde_training	Schedule ~	Q 77 ° 24 ° 2 ~
Schedule		
General V Report Features V		
Recurrence		1
Now		
Allow Retries		
1 Retry interval in sec		
1800		
Events		
Wait For	Trigger	
	C ²	CP CP
Scheduling Server Group		
Default Server		
Use first available server	~	
Run at origin site		
O OFF		
		Schedule Close

Business Hours

There is a new scheduling feature introduced in this version that allows for periodic schedules within the hours you set as business hours.

🗇 🦻 SAP BI Launch Pad 🛛 🗙 🕂					-	Ō	×
\leftarrow \rightarrow C $\widehat{}$ https://dwdbipo	ortal-acc.wisconsin.gov/BOE/BI			to -	ć≞ @	-	0
K 🔝 Welcome: zunigde_tra	aining	Schedule ~	Q	<i>¶</i> ⊲ 0	an An	8 ~	
Schedule							
General V Report Features V							
Recurrence Run Report: Recurring Repeat: Business Hours On S M T W T Business Hours Start Business Hours 06:00 Image: Start Every: Image: Start 01:00 Image: Start	P						
Start Date: Mar 17, 2022, 11:28:14 AM	-						
End Date:	C .						
Mar 17, 2032, 11:28:14 AM Allow Retries	0						
Events Wait For		Trigger					
		C				C	
					_	_	_
					Sc	hedule	Close

Notifications

The BI Launchpad now has notifications for scheduling whereas in the past this was only available in the CMC. With this feature you can set notifications on schedule success and/or failure.

SAP BI Launch Pad × +				-	D	×
\leftarrow \rightarrow C $\widehat{\mbox{ ch}}$ https://dwdbiportal-acc.wisconsin.gov/BOE/	'BI		to t=	Ē	-	0
< raining Welcome: zunigde_training	Schedule \sim	Q	95 O	2	8 ~	
Schedule						
General V Report Features V						
Notification						
When scheduling an object, you can also enable email notification.						
Email when job ran sucessfully:	Email when job failed to run:					
Configure notification message	Configure notification message					
O Use the Job Server's defaults	O Use the Job Server's defaults					
• Set the values to be used here:	• Set the values to be used here:					
From:	From:					
dennis.zuniga@dwd.wisconsin.gov	dennis.zuniga@dwd.wisconsin.gov					- 1
To:	To:					- 1
dennis.zuniga@dwd.wisconsin.gov	dennis.zuniga@dwd.wisconsin.gov					- 1
cc:	CC:					
						- 1
Subject:	Subject:					
Webi Schedule Ran Successfully	Webi Schedule Ran Failed					
Message:	Message:					
]				
				Sc	hedule	Close

Formats, Prompts, and Delivery Rules

In this version, you set the format of the scheduled report, any prompts, and delivery rules in the Report Features menu.

SAP BI Launch Pad x +				- 0	×
← → C 🙃 🗠 https://dwdbiportal-acc.wisconsin.gov/BOE/BI		۲0	לַ≡	۵ 🍃	0
K 🔝 Welcome: zunigde_training Schedule ~	Q	R	• a	8	
Schedule					
General V Report Features V					
Formats					
Microsoft Excel 🗸					
Prompts					
Delivery Rules					
The scheduled content has been successfully refreshed and is not partial. If this condition is not met, return the following status:					
Warning					
O Falled					
The scheduled content contains data. If this condition is not met, return the following status:					
Warning Failed					
Unaida -					
				Schedule	Close

Instances

Instances

Scheduled instances are now available in the new Fiorified BI Launchpad on the home page. In the past, this was only available in the CMC. It lists the users scheduled reports and statuses. On this page you can manage all your scheduled instances.

		0.000							
🕋 🏧 Welcor	ne: zunigde_training			Instances ~		Q	₿ 0	21	8
Schedule Instances									
Instance Time:		Status:		Туре:	Title:				
13.03.2022 - 14.03.2022		Select Instanc	e Status	✓ Select Document Type	✓ Enter Docur	nent Title			Go
				~ \$					
Instances (5)									C
Title	Туре		Status	Instance Time =	Scheduled By	Subscription			
Webi Basic Ex2	Microso	t Excel	✓ Success	Mar 14, 2022 11:04 AM	zunigde_training				
Webi Basic Ex2	Microsof	it Excel	🕞 Recurring	Mar 14, 2022 11:03 AM	zunigde_training				
Webi Basic Ex2	🕠 Web Inte	elligence	✓ Success	Mar 14, 2022 11:02 AM	zunigde_training				000
Webi Basic Ex2	🕠 Web Inte	elligence	P Recurring	Mar 14, 2022 11:02 AM	zunigde_training				
Webi Basic Ex2	🕠 Web Inte	elligence	✓ Success	Mar 14, 2022 11:01 AM	zunigde_training				000

By clicking on a recurring instance's status you can view the details about the schedule.

ightarrow G $$ https://dwdbiportal-a	cc.wisconsin.gov/BOE/BI			5	6 € ⊕	-
C 🙃 👥 Welcome: zunigde_training		History \sim		Q	r⊲ ∘ A	
stance Title: Webi Basic Ex2						
	_					
		Details				C ·
Title	Document Title :			arameters		
		Web Intelligence				
Vebi Basic Ex2	Status :	Recurring				010
] 🕞 Webi Basic Ex2 F	Additional Details					030
] ✓ Webi Basic Ex2	Destination :	Mail the instance to: "[dennis.zun	iga@wi.gov]" with a subject of: "New Excel Rep	ort".		
] 🕀 Webi Basic Ex2 F	Owner :	zunigde_training	Mail the instance to: "[dennis.zuniga@wi.gov]" wit	th a subject of: "New Excel Report" .		
🛛 🗸 Webi Basic Ex2 S	Creation Time :	Mar 14, 2022 11:02 AM				020
	Next Run Time :	Apr 14, 2022 11:01 AM				
		Object runs every 1 months.				
	1 ¹⁰ - 11	User Folders/zunigde_training/				
	Remote Instance in Federa					
		Mar 14, 2032 11:01 AM				
	Formats : Parameters :	Web Intelligence				
	Palameters :	None		_		
			ci	lose		

You can also view the instances in a calendar view by clicking the calendar icon.

□ SAP BI Launch Pad x +				-	õ	×
← → C ᢙ ம https://dwdbiportal-acc.wisconsin.gov/BOE/BI		۲0	£≦	Ē	-	0
K	Q	R	0	a	8 ~	
Schedule Instances						
My Schedule Calendar Day	Work Wee	k I	Week	C		
< Today > March 14, 2022						
12 AM					_	
1 ^{AM}						
2 AM						
3 AM						
4 AM					_	
5 AM						
6 AM						
7 AM					_	
8 AM					_	
MA					_	
10 AM					_	
11:11 AM Webi Basic Ex2 Webi Basic Ex2 Webi Basic Ex2					_	
12 PM						

There is also a legend that explains the statuses of each scheduled report.

	Today	
	Selected	
	Working Day	
	Non-Working Day	
Ins	tance Status	
	Success	
	Partial success	
	Failed	
	Expired	
	Warning	
•	Running	
0	Pending	
	Recurring	
0	Paused	

BI Inbox

BI Inbox

In the new Fiorified BI Launchpad the BI Inbox has its own tile on the home page. You will see the list of all reports that have been sent to you via the BI Inbox as well as being able to view and manage these documents.

🗇 📌 SAP BI Launch Pad 🛛 🗙 🕂	÷						-	o >	<
\leftarrow \rightarrow C \textcircled{a} https://dwdb	piportal-acc.wisconsin.gov	/BOE/BI				۲ò	€ @	÷••	D
< 🏠 Welcome: zunigde	_training		My Inbox \sim		Q	R	• 2	8 ~	
All Alerts Documents				Document					
Search Q C	🕠 Webi Basic Ex2	. 10110424						000	
Showing 1 items	Feb 4, 2022 2:31 PM	. 15110454						View	
Webi Basic Ex2 : 19110434 Feb 4, 2022 2:31 PM	General Info								
	Description :	None							
	Created On :	Feb 4, 2022 2:31 PM							
	Document Type :	Web Intelligence							
	Owner :	zunigde_training							
	Keyword :	None							
	Sender :	zunigde_training							

Editing Reports

In classic WebI, once you have a document open you have two main viewing modes, Reading and Design. You need to select Design mode to edit the report. The properties of objects are located in tabs at the top and along the left side are things such as Available Objects, Navigation Map, Input Controls, etc.

\rightarrow C \textcircled{a}	https://dwdbiportal.wisco	onsin.gov/BOE/BI								*	5∕≡	œ	-	
					Welcome: a	zunigde_training	Applications -	Preferences He	lp menu ▼ Li	og off				
ocuments Webi Basic Ex1 🔎 -	8													
Properties	Report Elements For	natting Data Access Analysis	Page Setup								Re	ading 👻	Design 🔻	-
A - B = - A	Tables Cell Section	Comment Chart			Tools Position Link	ing								
1 X D D X 1 2 2		<u>ili</u> = 🐼 = 🕲 = 🖡	+ 14 - 10 - 1	Nore •	Turn Into 👻 🎒 Set :	as section								
avigation Map *	≪ fx 🚔 × 🖌			and and the										-
🚽 Webi Basic Ex1														
Report 1														
		Report 1												
		<u></u>												
	State	Store name	Category	Fiscal Period	Sales revenue									
	California		Jackets	FY04	\$20,493									
	California	e-Eashion Los Angeles	Jackets	EY05										
	California	te internet internet in the second	Jackets Jeans	FY05 FY04	\$24,909									
	California California California	e-Fashion Los Angeles	Jackets Jeans Jeans	FY05 FY04 FY05										
	California	e-Fashion Los Angeles e-Fashion Los Angeles	Jeans	FY04	\$24,909 \$8,037									
	California California	e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles	Jeans Jeans	FY04 FY05	\$24,909 \$8,037 \$14,011									
	California California California	e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles	Jeans Jeans Jeans	FY04 FY05 FY06	\$24,909 \$8,037 \$14,011 \$9,781									
	California California California California	e-Fashion Los Angeles	Jeans Jeans Jeans Pants	FY04 FY05 FY06 FY04	\$24,909 \$8,037 \$14,011 \$9,781 \$1,906									
	California California California California California	e-Fashion Los Angeles	Jeans Jeans Jeans Pants Pants	FY04 FY05 FY06 FY04 FY05	\$24,909 \$8,037 \$14,011 \$9,781 \$1,906 \$3,834									
	California California California California California California	e-Fashion Los Angeles	Jeans Jeans Jeans Pants Pants Pants	FY04 FY05 FY06 FY04 FY05 FY06	\$24,909 \$8,037 \$14,011 \$9,781 \$1,906 \$3,834 \$291									
	California California California California California California California	e-Fashion Los Angeles	Jeans Jeans Jeans Pants Pants Pants Shirts	FY04 FY05 FY06 FY04 FY05 FY06 FY04	\$24,909 \$8,037 \$14,011 \$9,781 \$1,906 \$3,834 \$291 \$1,632									
	California California California California California California California	e-Fashion Los Angeles	Jeans Jeans Jeans Pants Pants Pants Shirts Shirts	FY04 FY05 FY06 FY04 FY05 FY06 FY04 FY05	\$24.909 \$8.037 \$14.011 \$9.781 \$1.906 \$3.834 \$291 \$1.632 \$2.191									
	California California California California California California California California California	e-Fashion Los Angeles	Jeans Jeans Jeans Pants Pants Pants Shirts Shirts	FY04 FY05 FY06 FY04 FY05 FY06 FY05 FY06	\$24,909 \$8,037 \$14,011 \$9,781 \$1,906 \$3,834 \$291 \$1,632 \$2,191 \$2,167								4	
	California California California California California California California California California California California California	e-Fashion Los Angeles e-Fashion Los Angeles	Jeans Jeans Pants Pants Pants Shirts Shirts Shirts Jackets	FY04 FY05 FY06 FY04 FY05 FY06 FY06 FY06 FY04	\$24,909 \$8,037 \$14,011 \$9,781 \$1,906 \$3,834 \$2,91 \$1,632 \$2,191 \$2,167 \$182									4

In the new Fiorified WebI, to edit a report once you have it open for viewing, simply click on the Edit icon. The Design Mode and Reading mode are no longer options as you can toggle between viewing and editing with a single click. The interface is much simplified as there is one single toolbar with limited options for the most common actions.

$\leftarrow \rightarrow c$	0 0 0	https://dwdbiportal-acc.w	isconsin.gov/BOI	E/BI									ŵ	ji t^≡	Ē	-
< 命	SAP Welc	ome: zunigde_training			We	i Basic Ex1	~					Q	8	<] 0	a	8
ile ∃∨ ₅ c	Data ع ا		⊨ ∨ labe ∨		Analyze	Display		Navigat	e < 1	of 1+	> >				Q	1
Report 1	~															
a x v																
		Report 1														
	-			Fiscal	Sales											
	State	Store name	Category	Period	revenue											
	California	e-Fashion Los Angeles	Jackets	FY04	\$20,493											
	California	e-Fashion Los Angeles	Jackets	FY05 FY04	\$24,909 \$8,037											
	California	e-Fashion Los Angeles	Jeans													
	California	e-Fashion Los Angeles e-Fashion Los Angeles	Jeans	FY05 FY06	\$14,011 \$9,781											
		1000 1000 10 10 W			100000											
	California	e-Fashion Los Angeles e-Fashion Los Angeles	Pants	FY04 FY05	\$1,906											
	California	e-Fashion Los Angeles	Pants	FY05	\$291											
	California	e-Fashion Los Angeles	Shirts	FY04	\$1,632											
	California	e-Fashion Los Angeles	Shirts	FY05	\$2,191											
	California	e-Fashion Los Angeles	Shirts	FY06	\$2,167											
			Jackets	FY04	\$182											
			o u o h o l d	FY05	\$6,769											
	California	e-Fashion San Francisco e-Fashion San Francisco	Jackets													
	California California	e-Fashion San Francisco	Jackets Jeans		\$4,944											
	California California California	e-Fashion San Francisco e-Fashion San Francisco	Jeans	FY04	\$4,944 \$9.085											
	California California California California	e-Fashion San Francisco e-Fashion San Francisco e-Fashion San Francisco	Jeans Jeans	FY04 FY05	\$9,085											
	California California California	e-Fashion San Francisco e-Fashion San Francisco	Jeans	FY04												

Navigation Map

In classic WebI, the navigation map is located on the left side pane shown below.

biportal.wisconsin.gov/BOE	/BI											
								1	₹	Ē	-	- 22
				Welcome	e: zunigde_traini	ng Applications •	Preferences Help	menu 🔻 Log off				_
lements Formatting Data A	Analysis Page Setup									Reading	• Design	•
Cell Section Comment	Chart		Tools Posi	sition Li	Linking							
• 🗗 • 🗒 • 💼 •	• 🔬 • 🕲 • 🚔 • 📢 • 🖉	2 • More •	Turn Into 🔹	- 📾 se	Set as section							
W × J												-
No Wohl Basic ES 2 Properties Rapert Elements Total Access Analysis Page S Total Access In Access Analysis Page S Total Access In Access Analysis Page S Total Access In Access Analysis In Access Analysis In Access In Access Page S In Access Page S In Access In Access In Access In Access In Access Pace Access											7	
tries Report Elements Romating Data Access Analysis												
Report Elements Formating Data Access Analysis Table Cell Setton Comment Chart Table Cell Setton Comment Chart Table Cell Setton Comment Chart Table Cell Setton Comment Setton Setton Revury benc Obracos 2074 thich Neuton Leighton thich Los Angles thich Datas thich Maximum Tollooch Hart Volt Magnola thich Neuton Chicago e-Fashion Chicago e-Fashion Chicago e-Fashion Chicago e-Fashion Chicago e-Fashion Chicago e-Fashion Chicago e-Fashion Chicago e-Fashion Datas e-Fashion Datas e-Fashion Datas	Basi	c Webi - E	xercise	5								
Report Elements Formating Data Access An Table Cell Section Comment Cast Section Comment Cast Section Comment Cast Section Comment Cast Section Comment Cast Section Comment Cast Section Cast	Selected 0	Categories: Party	pants;Loung	ge wear								
Nebi Basic Ec5 2 2 2 2 2 tea Access A Paper Elements Formating Data Access A Paper State Constant Paper State Constant Paper State Constant Paper State State Constant Paper State	Store	Sales										
Fiscal Period			Color									
	Store name	Category	revenue									
ses Report Elements Permating Data / Particle Cell Section Comment Particle Cell Section Comment Particle Action Particle Action Partic	e-Fashion Austin	Lounge wear	\$8,901.60									
Report Elements Formating Data Acco	e-Fashion Austin	Party pants	\$4,878.30	E.								
Report Elements Formating Data A Table Call Section Comment Table Call Section Comment S S S S S S S S S S S S S	e-Fashion Boston Newbury	Party pants	\$542.60									
Web Basic D:5 2 4 0 ties A Basic D:5 2 4 0 New Second Comment A Basic Distance A Basic Distance	e-Fashion Chicago 33rd	Lounge wear	\$8,439.50									
Webi Basic Ex5 P © © Parties Report Barnets Remaining Data Acces Parties Image Image Image Data Acces Parties Image Image Image Data Acces Parties Image Image Data Acces Data Acces Parties Image Image Image Data Acces Parties Image Image Image Data Acces Parties Image Image Image Data Acces Parties Parties Parties Image Data Acces Parties Parties Parties Parties Parties Image Data Acces Parties Parties Data Acces Parties Parties Data Acces Parties Data Acces Data Acces Parties Data Acces Data Acces Data Acces Data A	e-Fashion Chicago 33rd	Party pants	\$3,668.70	1								
Webi Basic Ex5 P P operties Report Elements Permeting Data Access Data P P P Data Access P P P P P Data Access P P P P Data Access Data Access P P P P Data Access Data Access <td< td=""><td>e-Fashion Colorado Springs</td><td>Lounge wear</td><td>\$3,792.00</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>	e-Fashion Colorado Springs	Lounge wear	\$3,792.00									
Webi Basic E.5 P III IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	e-Fashion Colorado Springs	Party pants	\$6,133.70	1								
tes Participanti P	e-Fashion Dallas	Lounge wear	\$6,078.20									
ses Report Elements Permating Data / Particle Cell Section Comment Particle Cell Section Comment Particle Action Particle Action Partic	e-Fashion Dallas	Party pants	\$4,431.10									
	e-Fashion Houston	Lounge wear	\$4,975.00									
	e-Fashion Houston	Party pants	\$5,102.00	•								
	e-Fashion Houston Leighton	Lounge wear	\$7,098.10								4	
	e-Fashion Houston Leighton	Party pants	\$8,297.70	E.							4	
	e-Fashion Los Angeles	Lounge wear	\$9,898.30								~	
	e-Fashion Los Angeles	Party pants	\$55,904.60	F .								
	e-Fashion Miami Sundance	Lounge wear	\$2,695.50	<u>6</u>								
	Cell Sector Comment Cell Sector Comment Cell Sector Comment Last refreahed: 9/14/17 Fiscal Period FY04	Cell Sector Comment Cell Sector Comment Cell Sector Comment Cell Sector Comment Cell Sector Cell Cell Sector Cell Sector Cell S	Cell Sector Comment Image: Sector Comment Oract Image: Sector Image: Sector Sector Image: Sector Sector Sector Image: Sector Store Sector Image: Sector Sector Sector Image: Sector Sector Sector Image: Sector Sector Sector Image: Sector Sector Sector <	Cell Section Comment Chait Tool (Fig.) Image: Section Comment Image: Section Tool (Fig.) Image: Section Image: Section Tool (Fig.) Tool (Fig.) Image: Section Section Section Tool (Fig.) Image: Section Section Section Section Fiscal Period Store name Product (Fig.) Section Fiscal Period Store name Section Section Caling Comments Store name Section Section Fiscal Period Store name Section Section <	Cell Sector Convert Own Tools Pestern Image: Sector Sector Sector Sector Sector Sector Image: Sector Sector Sector Sector Sector Sector Image: Sector Sector Sector Sector Sector Sector FY04 e-Fashion Ausin Longe war Ss091.60 e-Fashion Chicago 33rd Longe war S3.981.70 e-Fashion Chicago 33rd Longe war S3.982.70 e-Fashion Houston Longe war S3.982.70 e-Fashion Houston Leighton Longe war S3.882.30 e-Fashion Loa Angeles Longe war S3.982.30 e-Fashion	Gell Section Comment One time Tool Peakton Living Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Section Image: Section Image: Section Image: Section Image: Section Section Section Image: Section Image: Section Image: Section Section Section Image: Section Image: Section Section Section Section Image: Section Image: Section Section Section Section Section Image: Section Image: Section Section Section Section Section Section	Cell Section Comment Own Total Non Total Non Image: Section Set in the section Set in the section Set in the section Image: Section Set in the section Set in the section Set in the section Image: Set in the section Set in the section Set in the section Image: Set in the section Set in the section Set in the section Image: Set in the section Set in the section Set in the section Image: Set in the section Set in the section Set in the section Image: Set in the section Set in the section Set in the section Image: Set in the section Set in the section Set in the section Image: Set in the section Set in the section Set in the section Image: Set in the section Set in the section Set in the section Image: Set in the section Set in the section Set in the section Image: Set in the section Set in the section Set in the section Image: Set in the section Set in the section Set in the section Image: Set in the section Set in the section Set in the section Image: Set in the sect	Cell Section Comment Own Total Total Paster Lisking Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Image: Section Store Sales Image: Section Section Section Fiscal Period Store Sales Section Section Section FV04 e-Fashion Austin Lounge wear S52.509 Section Section Section e-Fashion Chicago 33rd Lounge wear S53.500.60 Section Section Section e-Fashion Chicago 33rd Lounge wear S54.509 Section Section Section e-Fashion Chicago 33rd Lounge wear S57.200 Section Section Section Section Section	Cell Setton Comment Otent Tool Peation Luking I + I + I + I + I + I + I + I + I + I +	Sector Convent Out Two Reation Luking I + I + I + I + I + I + I + I + I + I +	Coll Section Convent Coll Tools Pestion Using I = 1 II = 2 II = 1 II = 2 III = 1 III = 1 III = 1 III = 1 IIII = 1 IIIII = 1 IIIIII = 1 IIIII = 1 IIIIII = 1 IIIII = 1 IIIIII = 1 IIIII = 1 IIIII = 1 IIIII = 1 IIIIII = 1 IIIIIII = 1 IIIIIII = 1 IIIII = 1 IIIIIII = 1 IIIIIIIII	Sector Convert Out Tool Beston Using I + I + I + I + I + I + I + I + I + I +

In the new Fiorified WebI, the navigation pane and other similar features that were in the left pane have now moved to the Main Panel. Toggling this on will show the Navigation Map as well as other features. The Navigation Map can now be searched. The Navigation Map only shows sections for the active report tab it no longer show all tabs in one view.

Image: Constraining File Image: Constraining	200 Anal	yze D	Display Navigate	1 of 1+ > >	Q +	Co C C C Image: Constraint of the second se
File Data Insert Image: Solution of the section of the	iii ••• ▼	yze D	Display Navigate	1 of 1+ > >		ি Ed Show main pi ে া Navigation Map
図 > 5 2 ····	iii ••• ▼	fx (1 of 1+ >)	+	Show main pi Show main pi ☆ 표
FY Sales ~ FY Sales - Store section ~	Basic Webi -				+	
∠ fr × √ Last refreshed: 9/14/17	Basic Webi -				+	
Last refreshed: 9/14/17	Basic Webi -					
	Webcome: zunigde_training Web Basic EX5 ~ C C C Data Insert Insert Analyze Display Navigate B C ~ +++ Iff ~ Image Image	Search for				
	d Categories: Party		rear			e-Fashion Austin e-Fashion Boston Newbury e-Fashion Chicago 33rd
e-Fashion Austin Total Sales: 69,	,205.2 Larry					e-Fashion Colorado Springs e-Fashion Dallas
Fiscal Period Product	Sales Austin	0.0873/09	and the second			e-Fashion Houston
						e-Fashion Los Angeles
						e-Fashion New York 5th
						e-Fashion New York Magnolia
	Mttp://dwdbiportal-accwisconsin.gov/BDE/8 Welcome: zunigde_training Wobi Basic EX5 C				e-Fashion San Francisco	
				e-Fashion Washington Tolbooth		

Input Controls

In classic Webl, the Input Controls can be found on the left panel.

C A https://dwdbiportal.wisconsin.gov/ROC/81 Wetcrea: zunigde_training: Application* Preferences Help menu* Log off more "counsets" Web Basic Ext ? * * Progentias Report Elements Report Elements Cations Faith Clos Angeles Jackets Friscal Sate Friscal Sate		- 0	
ne Decement Webi Basic Est P © C Fie Poperties Popert Element formating Data Access Analysis Page Setue Popert Element formating Data Access Analysis Page Setue Popert I Popert Element formating Data Access Analysis Page Setue Popert Element formating Data Access Proces California e-Fashion Los Angeles Jackets Profie Soldes Profie Soldes Profie Soldes Profie Soldes Profie Soldes Profie Soldes Profie Soldes Profie Soldes Profie Soldes	£ @	è 🕏	
Properties			
Note Cell Sector Comment Cust Tobal Peakton Lukarg Image: Centrada			
Internet Calegory Faced Sales Intraduce Intraduce Sales Sales Intraduce Intraduce Sales Sales Intraduce Sales Jales Sales Intraduce Sales Sales Sales	Reading	ng 🔻 Design	
Image:			
In the set to the set			
Image:			-
Concenter Input Controls (0) Controls (1) State Controls (1) Co			
State Image: State State Report 1 State Image: State State Field State California e-Fashion Los Angeles Jackets Field States California e-Fashion Los Angeles Paris Field States California e-Fashion Los Angeles Shits Field States <td< td=""><td></td><td></td><td></td></td<>			
Kit valuer: V Slafe Store name Category Fiscal Sales California e-Fashion Los Angeles Jackets FY04 520.403 California e-Fashion Los Angeles Jackets FY05 534.001 California e-Fashion Los Angeles Jackets FY05 514.011 California e-Fashion Los Angeles Jeans FY06 59.761 California e-Fashion Los Angeles Jeans FY06 51.906 California e-Fashion Los Angeles Pants FY06 53.834 California e-Fashion Los Angeles Pants FY06 52.91 California e-Fashion Los Angeles Pants FY06 52.91 California e-Fashion Los Angeles Pants FY06 52.91 California e-Fashion Los Angeles Shirts FY06 52.191 California e-Fashion Los Angeles Shirts FY08 52.161			
StateStore nameCategoryFixed PeriodSales revenueCalforniae-Fashion Los AngelesJacketsFV04520.493Calforniae-Fashion Los AngelesJacketsFV05524.809Calforniae-Fashion Los AngelesJeansFV0458.037Calforniae-Fashion Los AngelesJeansFV05514.011Calforniae-Fashion Los AngelesJeansFV0553.781Calforniae-Fashion Los AngelesJeansFV0553.781Calforniae-Fashion Los AngelesPartsFV0553.834Calforniae-Fashion Los AngelesPartsFV063281Calforniae-Fashion Los AngelesShirtsFV0451.502Calforniae-Fashion Los AngelesPartsFV0432.81Calforniae-Fashion Los AngelesShirtsFV0451.532Calforniae-Fashion Los AngelesShirtsFV0451.532Calforniae-Fashion Los AngelesShirtsFV0451.532Calforniae-Fashion Los AngelesShirtsFV0451.532Calforniae-Fashion Los AngelesShirtsFV0451.632Calforniae-Fashion Los AngelesShirtsFV0452.191Calforniae-Fashion Los AngelesShirtsFV0652.167			
StateStore nameCategoryPeriodrevenueCatiorniae-Fashion Los AngelesJacketsS20.493Catiorniae-Fashion Los AngelesJacketsFV04S30.397Catiorniae-Fashion Los AngelesJacketsFV04S30.377Catiorniae-Fashion Los AngelesJacnetsFV05S14.011Catiorniae-Fashion Los AngelesJaansFV05S14.011Catiorniae-Fashion Los AngelesParlsFV04S30.371Catiorniae-Fashion Los AngelesParlsFV05S1.901Catiorniae-Fashion Los AngelesParlsFV05S3.831Catiorniae-Fashion Los AngelesParlsFV05S1.831Catiorniae-Fashion Los AngelesShirtsFV05S1.831Catiorniae-Fashion Los AngelesShirtsFV05S2.161Catiorniae-Fashion Los AngelesShirtsFV05S2.161Catiorniae-Fashion Los AngelesShirtsFV05S2.161Catiorniae-Fashion Los Angeles			
Californiae-Fashion Los AngelesJackelsFV94S20,493Californiae-Fashion Los AngelesJackelsFV65S24,509Californiae-Fashion Los AngelesJeansFV64S0,037Californiae-Fashion Los AngelesJeansFV65S14,011Californiae-Fashion Los AngelesJeansFV65S16,711Californiae-Fashion Los AngelesPantsFV64S10,661Californiae-Fashion Los AngelesPantsFV65S3,814Californiae-Fashion Los AngelesPantsFV65S3,814Californiae-Fashion Los AngelesPantsFV65S1,512Californiae-Fashion Los AngelesPantsFV65S1,512Californiae-Fashion Los AngelesShirtsFV64S1,512Californiae-Fashion Los AngelesShirtsFV64S1,512Californiae-Fashion Los AngelesShirtsFV66S2,191Californiae-Fashion Los AngelesShirtsFV66S2,191California<			
Californiae-Fashion Los AngelesJacketsFV05S24.609Californiae-Fashion Los AngelesJeansFV0456.037Californiae-Fashion Los AngelesJeansFV05514.011Californiae-Fashion Los AngelesJeansFV0550.761Californiae-Fashion Los AngelesParlsFV0553.031Californiae-Fashion Los AngelesParlsFV0553.031Californiae-Fashion Los AngelesParlsFV0553.031Californiae-Fashion Los AngelesParlsFV0551.632Californiae-Fashion Los AngelesShirtsFV0551.632Californiae-Fashion Los AngelesShirtsFV0652.191Californiae-Fashion Los AngelesShirtsFV0652.191Californiae-Fashion Los AngelesShirtsFV0652.191			
Californiae-Fashion Los AngelesJeansFV0458.037Californiae-Fashion Los AngelesJeansFV05531.011Californiae-Fashion Los AngelesJeansFV0459.781Californiae-Fashion Los AngelesParlsFV0453.034Californiae-Fashion Los AngelesParlsFV0553.841Californiae-Fashion Los AngelesParlsFV0553.84Californiae-Fashion Los AngelesParlsFV0551.832Californiae-Fashion Los AngelesShirtsFV0551.832Californiae-Fashion Los AngelesShirtsFV0652.191Californiae-Fashion Los AngelesShirtsFV0652.191Californiae-Fashion Los AngelesShirtsFV0652.191Californiae-Fashion Los AngelesShirtsFV0652.191Californiae-Fashion Los AngelesShirtsFV0652.191Californiae-Fashion Los AngelesShirtsFV0652.191			
Californiae-Fashion Los AngelesJeansFV05S14.011Californiae-Fashion Los AngelesJeansFV06S9.761Californiae-Fashion Los AngelesPantsFV04S1.906Californiae-Fashion Los AngelesPantsFV05S3.834Californiae-Fashion Los AngelesPantsFV04S1.906Californiae-Fashion Los AngelesPantsFV04S1.824Californiae-Fashion Los AngelesShirtsFV04S1.824Californiae-Fashion Los AngelesShirtsFV05S2.161Californiae-Fashion Los AngelesShirtsFV06S2.167			
Caltorniae-Fashion Los AngelesJeansFV0659.761Caltorniae-Fashion Los AngelesPantsFV0451.906Caltorniae-Fashion Los AngelesPantsFV0553.834Caltorniae-Fashion Los AngelesPantsFV063291Caltorniae-Fashion Los AngelesShirtisFV063291Caltorniae-Fashion Los AngelesShirtisFV0532.91Caltorniae-Fashion Los AngelesShirtisFV0552.101Caltorniae-Fashion Los AngelesShirtisFV0652.101			
Californiae-Fashion Los AngelesPantsFV04S1.666Californiae-Fashion Los AngelesPantsFV05S3.834Californiae-Fashion Los AngelesPantsFV06S291Californiae-Fashion Los AngelesShirtsFV05S1.632Californiae-Fashion Los AngelesShirtsFV05S2.191Californiae-Fashion Los AngelesShirtsFV06S2.191			
Californiae-Fashion Los AngelesPantsFV05\$3,834Californiae-Fashion Los AngelesPantsFV06\$2521Californiae-Fashion Los AngelesShirtsFV06\$1,632Californiae-Fashion Los AngelesShirtsFV05\$2,191Californiae-Fashion Los AngelesShirtsFV06\$2,191			
Catiforniae-Fashion Los ÅngelesPantsFV063291Catiforniae-Fashion Los ÅngelesShirtsFV04\$1.632Catiforniae-Fashion Los ÅngelesShirtsFV05\$2.191Catiforniae-Fashion Los ÅngelesShirtsFV08\$2.167			
California e-Fashion Los Angeles Shirts FV04 \$1.632 California e-Fashion Los Angeles Shirts FV05 \$2.191 California e-Fashion Los Angeles Shirts FV06 \$2.167			
California e-Fashion Los Angeles Shirts FV05 52.191 California e-Fashion Los Angeles Shirts FV06 52.167			
California e-Fashion Los Angeles Shirts FV06 \$2,167			
California e-Fashion San Francisco Jackets FY04 \$182			
			-
California e-Fashion San Francisco Jackets FY05 \$6,789		4	P
California e-Fashion San Francisco Jeans FY04 \$4,944			
California e-Fashion San Francisco Jeans FY05 \$9,085			

In the new Fiorified WebI, all of the filtering options have been consolidated into what used to be the filter bar. You can toggle the filter bar on and off by selecting the filter icon under the Analyze heading. The Input Controls are identified by the page icon on the filter bar. To invoke the Input Control, click on it and it will give options.

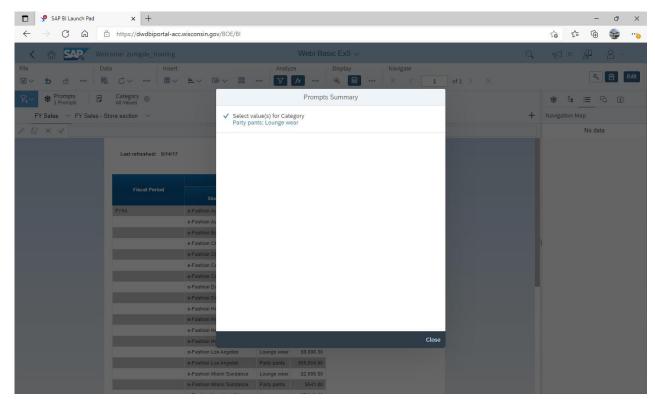
	https://dwdbiportal-acc	wisconsin.gov/BOE/BI						ර ර 🖻 📚
K 🏠 🗛 Weld	come: zunigde_training			Webi Basic Ex5 \sim			Q	~ S ~ & ~
le Dat	a Insert		Analyz	e Display	Navigate			
l∨ 5 ≥ … ₿	℃~ … ■~		··· 🔽	/x ••• @ 冒	••• K <	1 of 1 > >		۵ (1)
+~ Prompts	Category All Values							* " 🗏 🖯 1
FY Sales \vee FY Sales - St	Search	Q @					+	Navigation Map
€* × ✓	I All							No data
	✓ Lounge wear							
		as	ic Webi - E	xercise 5				
	- I uny puno	ted	Categories: Party	/ pants;Lounge wear				
		itor	e Sales					
			Product	Sales				
			Category	revenue				
			Lounge wear	\$8,901.60				
			Party pants	\$4,878.30				
		ry	Party pants	\$542.60				
			Lounge wear	\$8,439.50				1
	🗹 All Reset	OK	Party pants	\$3,668.70				
		igs	Lounge wear	\$3,792.00				
		e-Fashion Colorado Springs e-Fashion Dallas	Party pants Lounge wear	\$6,133.70 \$6.078.20				
	-	e-Fashion Dallas	Party pants	\$4,431.10				
		e-Fashion Houston	Lounge wear	\$4,975.00				
		e-Fashion Houston	Party pants	\$5,102.00				
		e-Fashion Houston Leighton	Lounge wear	\$7,098.10				
		e-Fashion Houston Leighton	Party pants	\$8,297.70				
		e-Fashion Los Angeles	Lounge wear	\$9,898.30				
	 ✓ Lounge wear ✓ Party pants 	e-Fashion Los Angeles	Party pants	\$55,904.60				
		e-Fashion Miami Sundance	Lounge wear	\$2,695.50				
		e-Fashion Miami Sundance	Party pants	\$541.80				

User Prompts

Classic Webi displayed User Prompts in the left panel as shown below.

\leftarrow \rightarrow \bigcirc \bigcirc https://	+ dwdbiportal.wiscor	isin.gov/BOE/BI						*	£≞	Ē		
								~			~	_
AP					Welcome: zunigde_tr	aining Applications	Preferences Help me	nu 🔻 🕴 Log off				_
ne Documents Webi Basic Ex1 🕫 🖶 🔯												
File Properties Re	oort Elements Forma	tting Data Access Analysis	Page Setup						R	eading 👻	Design •	
🧀 🖬 • 📇 • 🏔 🌮 🛃 🖂 • 🗾 Tab	es Cell Section	Comment Chart		Tools	Position Linking							
		<u>ili</u> = 🥸 = 🛢	🗄 🕶 🃢 🕶 🙉 🔹 More 💌	Turn Into	▼ ∰) Set as section							
User Prompt Input * 《	fx ∰ × ↓											
🗊 Advanced 🛛 🚭 Run												
Enter value(s) for Category												
2 Pocket shirts;Belts,bags,wallets												
		Report 1										
	State	Store name	Сатедогу	Fiscal Period	Sales revenue							
	California	e-Fashion Los Angeles	2 Pocket shirts	FY2014	\$527							
	California	e-Fashion Los Angeles	2 Pocket shirts	FY2015	\$12,042							
	California	e-Fashion Los Angeles	2 Pocket shirts	FY2016	\$39,178							
	California	e-Fashion Los Angeles	2 Pocket shirts	FY2017	\$11,882							
	California	e-Fashion Los Angeles	2 Pocket shirts	FY2018	\$42,694							
	California	e-Fashion Los Angeles	Belts,bags,wallets	FY2014	\$33,929							
		e-Fashion Los Angeles	Belts,bags,wallets	FY2015	\$14,251							
	California											
	California California	e-Fashion Los Angeles	Belts,bags,wallets	FY2016	\$41,302							
		e-Fashion Los Angeles e-Fashion Los Angeles	Belts,bags,wallets Belts,bags,wallets	FY2016 FY2017	\$41,302 \$18,822							
	California				1 × 2 × 2 × 2 × 2 × 2							
	California California	e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion San Francisco	Belts,bags,wallets Belts,bags,wallets 2 Pocket shirts	FY2017 FY2018 FY2014	\$18,822 \$50,827 \$169							
	California California California California	e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion San Francisco e-Fashion San Francisco	Betts,bags,wallets Betts,bags,wallets 2 Pocket shirts 2 Pocket shirts	FY2017 FY2018 FY2014 FY2015	\$18,822 \$50,827 \$169 \$10,209							-
	California California California California California	e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion San Francisco e-Fashion San Francisco e-Fashion San Francisco	Belts,bags,wallets Belts,bags,wallets 2 Pocket shirts 2 Pocket shirts 2 Pocket shirts	FY2017 FY2018 FY2014 FY2015 FY2016	\$18,822 \$50,827 \$169 \$10,209 \$48,285						4	
	California California California California	e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion San Francisco e-Fashion San Francisco	Betts,bags,wallets Betts,bags,wallets 2 Pocket shirts 2 Pocket shirts	FY2017 FY2018 FY2014 FY2015	\$18,822 \$50,827 \$169 \$10,209							•

Fiorified WebI now shows user prompts in the filter toolbar along with input controls and other filters. Within the filter bar the prompts will be listed as a count but clicking on the Prompts icon will show you the Prompt Summary.



Available Objects

In the classic WebI, the Available Objects from a query was located in the panel.

	× +								-	0	
\leftrightarrow \rightarrow C \bigcirc https	://dwdbiportal.wiscor	nsin.gov/BOE/BI					*	£≘	Ð	-	
AP					Welcome: zunigde_training App	olications 🔻 Preferences Help menu 🔻	Log off				
ne Documents Webi Basic Ex1 🔎 🕫 🔯											
File Properties	Report Elements Form:	atting Data Access Analysis	Page Setup					R	eading 💌	Design •	
🖉 🗐 • 📇 • 👗 😰 • 📝	Tables Cell Section	Comment Chart		Tools	Position Linking						
~ & D B X 🕫 🖉 🔳	• 🔲 • 💼 • 📇 •	<u>ili</u> • 🥸 • 🛢	🗄 🕶 🃢 🕶 🙉 🔹 More 💌	Turn Int	• • 🖶 Set as section						
Available Objects *	≪ fx 🚔 × ✔										Ţ
Type here to filter tree											_
🗏 🚇 Webi Basic Ex1	1										
Category											
💋 State		Report 1									
Store name Store Period		<u>Itoport I</u>									
Sales revenue											
References	State	Store name	Category	Fiscal Period	Sales revenue						
	California	e-Fashion Los Angeles	2 Pocket shirts	FY2014	\$527						
	California	e-Fashion Los Angeles	2 Pocket shirts	FY2014	\$12,042						
	California	e-Fashion Los Angeles	2 Pocket shirts	FY2015	\$39.178						
	California	e-Fashion Los Angeles	2 Pocket shirts	FY2016	\$11,882						
	California	e-Fashion Los Angeles	2 Pocket shirts	FY2018	\$42.694						
	California	e-Fashion Los Angeles	2 Pocket shifts Belts.bags.wallets	FY2018	\$33,929						
	California	e-Fashion Los Angeles	Belts,bags,wallets	FY2014	\$14,251						
	California	e-Fashion Los Angeles	Belts,bags,wallets	FY2016	\$41,302						
	California	e-Fashion Los Angeles	Belts,bags,wallets	FY2017	\$18.822						
	California	e-Fashion Los Angeles	Belts.bags.wallets	FY2017	\$50,827						
	California	e-Fashion San Francisco	2 Pocket shirts	FY2014	\$169						
	California	e-Fashion San Francisco	2 Pocket shirts	FY2015	\$10,209						
	California	e-Fashion San Francisco	2 Pocket shirts	FY2015	\$48,285					4	1
	Gamornia	e-Fashion San Francisco	2 Pocket shirts	FY2017	\$14.854					w	
	California		a I wondt stillts	112017	014,004						
	California		2 Pocket shirts	EV2019	\$49 580						
	California California	e-Fashion San Francisco	2 Pocket shirts	FY2018	\$49,580			_			

Available Objects in the new Fiorified WebI is now located in the Main Panel under the cube icon. Remember the Main Panel is a toggle so it may now be visible unless you click on the icon.

le	Welcome:	zunigde_training		Webi Basic Ex1 ∽	Q	ra • 2ª - 2 ·
					4	17 ° 8° O `
		v ···· Insert	<u>⊨</u> ∨ ⊡			
7 ₄ ∼ ♥ Pron	mpts 🕞 Stat	te 🛞				* * := ~ I
Report 1	~				+	Q 1↓~ + Add Vari
tar x √	=[State]					Search
						✓ 茶 Query 1
						Category
					_	Name of manager
	Report 1	8				🕆 State
						🔹 State
State	Store name	Category		Sales		🔹 Store name
	e-Fashion Los Angeles	2 Pocket shirts	FY20	\$106,324		
	e-Fashion Los Angeles	Belts,bags,wallets	FY20	\$159,130		茎 Sales revenue
California	e-Fashion San Francisco	2 Pocket shirts	FY20	\$123,097		1
	e-Fashion San Francisco	Belts,bags,wallets	FY20	\$137,944	- 1	
California						

Document Structure and Filters

The Document Structure and Filters feature is located in the left panel in classic WebI.

	ttps://dwdbiportal.wisco	nsin.gov/BOE/BI				*	۲≦	Ē	-	•
Documents Webi Basic Ex1 🔎 🕂 😒					Welcome: zunigde_training Appl	ications▼ Preferences Help menu▼ Log off [
File Properties		atting Data Access Analysis	Page Setup				R	teading •	Design •	
8 🗐 • 1 🐴 • M 199 🚜 🖂 •	Tables Cell Section	Comment Chart		Tools	Position Linking					
alk D DIX 2 a		ш - 🐼 - 🕲 - 🗎	- 📢 - 🙉 - More -	Turn Inte	* Set as section					
Document Structure and Filters *	« to all a d									-
Webi Basic Ex1 Beport1 Page Header Page Header Vertical Table : Block 1 State State		Report 1								
Category Category Fiscal Period Sales revenue	Image: State Comment Ourt Tools Pestion Unking Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image: Shared Element Image									
F Page Footer	California	e-Fashion Los Angeles	2 Pocket shirts	FY2014	\$527					
	Image: State State State Category Fiscal Sales State Store name Category Fiscal Sales Catfornia e-Pashion Los Angeles 2 Pocket shirts Fizzal									
	California	e-Fashion Los Angeles	2 Pocket shirts	FY2016	\$39,178					
		Image:	2 Pocket shirts	FY2017						
	California	en damon Los Angeles			N 1992 M 1997					
	California	e-Fashion Los Angeles	2 Pocket shirts	FY2018	\$42,694					
			2 Pocket shirts Belts,bags,wallets	FY2018 FY2014	\$42,694 \$33,929					
	California	e-Fashion Los Angeles								
	California California	e-Fashion Los Angeles e-Fashion Los Angeles	Belts,bags,wallets	FY2014	\$33,929					
	California California California	e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles	Belts,bags,wallets Belts,bags,wallets Belts,bags,wallets Belts,bags,wallets	FY2014 FY2015 FY2016 FY2017	\$33,929 \$14,251 \$41,302 \$16,822					
	California California California California California California	e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles	Belts,bags,wallets Belts,bags,wallets Belts,bags,wallets Belts,bags,wallets Belts,bags,wallets	FY2014 FY2015 FY2016 FY2017 FY2018	\$33,929 \$14,251 \$41,302 \$16,822 \$50,827					
	State State Cate Tool Paston Biok 1 Image: State Image: State Image: State Image: State Image: State Biok 1 Image: State Image: State Image: State Image: State Image: State Cate Image: State Image: State Image: State Image: State Image: State Biok 1 Image: State Image: State Image: State Image: State Image: State Cate Image: State Image: State Image: State Image: State Image: State Cate Image: State Image: State Image: State Image: State Image: State Cate Image: State Image: State Image: State Image: State Image: State Cate Image: State Image: State Image: State Image: State Image: State Cate Image: State Image: State Image: State Image: State Image: State Cate Image: State Image: State Image: State Image: State Image: State Image: State Cate Image: State Image: State									
	California California California California California California California California	e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion San Francisco e-Fashion San Francisco	Belts, bags, wallets 2 Pocket shirts 2 Pocket shirts	FY2014 FY2015 FY2016 FY2017 FY2017 FY2018 FY2014 FY2015	\$33.929 \$14.251 \$41.302 \$18.822 \$50.827 \$169 \$10.209					
	California California California California California California California	e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion San Francisco e-Fashion San Francisco e-Fashion San Francisco	Belts, bags, wallets 2 Pocket shirts 2 Pocket shirts 2 Pocket shirts 2 Pocket shirts	FY2014 FY2015 FY2016 FY2017 FY2018 FY2014 FY2015 FY2016	\$33,929 \$14,251 \$41,302 \$16,822 \$50,827 \$169 \$10,209 \$46,285				÷,	
	California California California California California California California California	e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion Los Angeles e-Fashion San Francisco e-Fashion San Francisco	Belts, bags, wallets 2 Pocket shirts 2 Pocket shirts	FY2014 FY2015 FY2016 FY2017 FY2017 FY2018 FY2014 FY2015	\$33.929 \$14.251 \$41.302 \$18.822 \$50.827 \$169 \$10.209				4	

The Document Structure and Filters is now within the Main Panel and filters are not directly editable from this menu. Filters are identified by the filter icon and to edit the filter you need to click on the ellipsis next to the object to get the Edit Filter option. This will open the properties menu for the object you selected.

	SAP BI Launch Pad	× +	-												_	0	×
\leftarrow	d C C	https://dwdl	biportal-acc	wisconsin.gov/BC	E/BI								۲0	₹∕≡	Ē	-	0
<	Co SAP Welco	ome: zunigde	_training			٧	Vebi Bas	ic Ex1 🗸				Q	R () é	30	8 ~	
File	Data ع ص ₪	Ç∼	Insert ∰ ∽		000 000	Analyze		Display	•••	Navigate K < [1	of1 > >			٩	Ê	Edit
$\overline{V}_{\!$												× &		6 8	= 7	5 1	l.
Rep	oort 1 🗸 🗸									-	+	Block 1	Structure				
									< 7. 1↓. ⊈ ¢,	🖯 Report 1							
State	Store name	Category	Fiscal Period	Sales revenue								Filtered By Element Link] Head			
California	e-Fashion Los Angeles	Jackets	FY04	\$20,493								V Filters ***			portNa		
California	e-Fashion Los Angeles	Jackets	FY05	\$24,909							11			Block			**• V
California	e-Fashion Los Angeles	Jeans	FY04	\$8,037								😔 State		7	Edit Fi	lter	
California	e-Fashion Los Angeles	Jeans	FY05	\$14,011								California		D.	Forma	t	
California	e-Fashion Los Angeles	Jeans	FY06	\$9,781										*	Data		
California	e-Fashion Los Angeles	Pants	FY04	\$1,906								Drop an object from the object list.					
California	e-Fashion Los Angeles	Pants	FY05	\$3,834										<u> </u>	Delete		
California	e-Fashion Los Angeles	Pants	FY06	\$291									:	R	Hide		
California	e-Fashion Los Angeles	Shirts	FY04	\$1,632									1	1	Bring F	orward	Ē
California	e-Fashion Los Angeles	Shirts	FY05	\$2,191										-	Dring	o Front	
California	e-Fashion Los Angeles	Shirts	FY06	\$2,167										120	1.2		
California	e-Fashion San Francisco	Jackets	FY04	\$182										d	Send B	Backwar	/d
California	e-Fashion San Francisco	Jackets	FY05	\$6,769										,# ^C	Send t	o Back	
California	e-Fashion San Francisco	Jeans	FY04	\$4,944													
California	e-Fashion San Francisco	Jeans	FY05	\$9,085													
California	e-Fashion San Francisco	Jeans	FY06	\$7,954													
California	e-Fashion San Francisco	Pants	FY04	\$502													
California	e-Fashion San Francisco	Pants	FY05	\$2,440													
California	e-Fashion San Francisco	Pants	FY06	\$409													
California	e-Fashion San Francisco	Shirts	FY04	\$2,197													
California	e-Fashion San Francisco	Shirts	FY05	\$946													

Query Panel

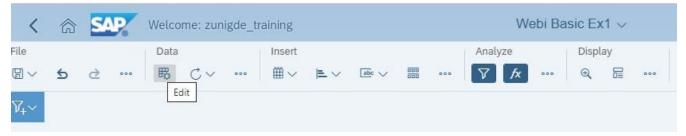
The Query Panel has really only changed cosmetically. All the same functionality is there but the icons may have changed.

Classic Query Panel

🚛 Query Panel					😗 🗄 🗙		
🚰 Add Query 🔹 🔚 📑 🖼 🚱 🖀	2						
🔆 Universe outline	🔁 Result Objects			🔻 🛪			
	State Name of manager	Store name Category	Sales revenue	🐴 Fiscal Period			
Time period Time period Time period Tore Toronotions Time promotions Time promotions Time period Time period Time period Time period Time	Query Filters Category In List Enter value(s) f	for Category	Ę				
🗊 Query 1							
					. : !		

Fiorified Query Panel

The query panel is accessed via the Data menu in editing mode.



		Query Panel						[3
Add Query 🗸 🔟 🏹 🌐 💐	s @ @ 5							
Query 1 🖂								~
Master perspective ∽ Type here to filter t Q 注 ど	Result Objects			$\nabla_{\!\!\!+}$	×	Ŵ	\leftarrow	\rightarrow
→ 恭 eFashion >	State	Name of manager	Store name]			
Time period Store	Category	Sales revenue	Fiscal Period]			
> Product								
Promotions Measures .	Query Filters		♀ ×	Ŵ	1	\downarrow	C7	
	Category In List	 Enter value(s) for Category 	$\odot \equiv \odot$					
			Run	Apply C	hanges	and Clos	se ()	Cancel